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**Sent:** Tuesday, December 5, 2023 11:34 AM

**Subject:** City Manager Schedule Upcoming and Other Matters

Audit – Coming forth to Council is an engagement with our new audit firm to take over the FY21 audit from Belt Harris (our old audit firm). Our new firm (Brooks Watson) will be handling FY22, FY23, FY24, and FY25. This late change has to do with the schedule that Belt Harris explained to staff. This is the “blackout” period for firms. Belt Harris made three “final” requests for information that finance staff provided. It seems that the goal post has continued to move for months. A perfect example is that we were supposed to have our audit complete over the summer, but new requests for information surfaced in July. This was considered a final request for information. After that we received two other final requests in the subsequent months. Brooks Watson is willing to do the FY21 audit starting in March and work hard to turn this over in a timely manner. Belt Harris let staff know that they would not even pick up our books until April to keep “working” on the audit with no timeline of completion provided. This is absolutely unacceptable considering how hard staff has worked to turn over information throughout 2023. Brooks Watson will be coming to Council to discuss their plan of action to add FY21 to their FY22 audit engagement. They are unable to start FY22 without FY21 being completed. We have reached out to Belt Harris for them to turn over their work product for FY21. It has been 2 weeks with no substantial turnover of information. I have engaged their partner to expedite this FY21 audit so we can move into FY22 and FY23 audits forthwith. Stay tuned.

Sincerely,

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